

# CANYON R.E.O. RIVER EQUIPMENT OUTFITTERS

July 13, 2005

Patsy Verhoeven  
55 NE Bridgton Rd.  
Portland, OR 92711

Food and Shuttle Package  
Launch date: June 14, 2006 for 18 days  
Take-Out date: July 1, 2005 at Diamond Creek

Dear Patsy,

Thank you for your \$500 payment toward Canyon REO's Food and Shuttle package for your Canyon trip.

Enclosed is your invoice based on 16 people. The sales tax, Hualapai fees and storage fees are outside our control and are subject to change. We may need to charge a fuel surcharge if prices keep climbing. The specifics are on the invoice.

The invoice includes a \$1000.00 damage deposit to cover lost and damaged equipment. It is a good idea for you to collect money from your participants to cover any possible damages. Although it is rare for major damage to occur, it is not unusual to break or lose an oar, or lose a drag bag. It is much more pleasant for you to return money rather than try to collect after the trip. Also, many trip leaders require a substantial payment from their trip participants in advance of the 60 day deadline. This helps you to determine who is really serious about going and gives you time to find replacements, if needed.

Enclosed is the Trip Leader's Timetable, which shows the deadlines for getting various information and materials to Canyon REO. One of the items due at the 60 day deadline is your 50% payment. We accept check or credit card for this payment, however, if using a credit card, we must charge a 2% service fee.

Also included is The Trip Leader's Handbook which is chock full of tips and information designed to help you plan your trip. We now have the Trip Leaders Handbook as well as the Menu Planner available as PDF files. This is a handy way to get the information out to your group if they are spread out across the country or world. Let me know if you would like me to send you these files.

There are some options on the menu for additional charges: gourmet coffee at \$6.50/day, munchie box at \$150, and appetizers starting at \$15/day.

Call us with any questions you have about food, equipment, logistics or anything else. Also, please let me know if I have shown any incorrect or incomplete dates or services. Our toll free number is 800-637-4604. My e-mail address is [donna@canyonreo.com](mailto:donna@canyonreo.com). We are looking forward to outfitting your trip and helping you have a great time in the Canyon!

Best regards,

  
Donna Cassano

Enc: Trip Leader's Booklet, Menu Planner, Invoice, Timetable, Questionnaire, Cliff Notes, cc receipt  
We accept credit card payments for the retainer deposit and request payment by check for larger amounts.

Division of GCOC Corporation  
P.O. Box 3493, Flagstaff, AZ 86003 Ship to: 1619 N. East St., Flagstaff, AZ 86004  
Phone: (800) 637-4604 (928) 774-3377 Fax: (928) 774-3343  
Website: [www.canyonreo.com](http://www.canyonreo.com) E-mail: [info@canyonreo.com](mailto:info@canyonreo.com)



# FSP plus Rental Invoice

7/13/2005

## Food & Shuttle Package Plus Rentals

Patsy Verhoeven  
 55 N.E. Bridgeton Rd.  
 Portland, OR 97211  
 503-970-6870

Package Price per day per person: \$36.00  
 Launch Date: 6/14/2006  
 Take-Out Date: 7/1/2006  
 No. of Days: 18  
 No. of People: 16  
 Take-Out Place: Diamond Creek

# of people or items	Description	# of Days	Unit Cost	Subtotals	Total
<b>CANYON REO SERVICES</b>					
16	Food & Customer Service Portion	18	\$28.00	\$8,064.00	
16	4 Car Shuttle & Gear Portion	18	\$8.00	\$2,304.00	
	Total for Canyon REO Package		<u>\$36.00</u>	<u>\$10,368.00</u>	
2	Rental of self-bailing raft	18	\$40.00	\$1,440.00	
	Total for Canyon REO Services				\$11,808.00
	Sales Tax on Shuttle & Gear & Rentals		8.126%	\$304.24	\$304.24
Invoice Total	Cost/day/person based on above costs & fees			\$36.00	\$12,112.24
	Damage Deposit - Refunded after trip, less damages				\$1,000.00
					<u>\$13,112.24</u>
7/11/2005	Retainer Deposit/Payment (\$500) - VISA ...4995				- \$500.00
	50% payment due 60 days prior to Launch Date				
	Final payment due prior to Launch				
	Account Balance				<u>\$12,612.24</u>
<b>ADDITIONAL OUTSIDE FEES YOU SHOULD EXPECT TO PAY - subject to change</b>					
16	Hualapai Fees for your people		\$42.80	\$684.80	
2	Hualapai Fees for REO driver/vehicle rigs		\$85.60	\$171.20	
3	Vehicle Storage Fees - # is estimate	19	\$1.50	\$85.50	
1	Trailer Storage Fees - # is estimate	19	\$1.50	\$28.50	
	Total for Outside fees				\$970.00
	<b>Total with Outside Fees</b>				<u>\$13,582.24</u>

- > Additional shuttled vehicles between Flagstaff and Peach Springs will be charged a \$75.00 fee per vehicle per each leg (over 4).
- > The price/day/person shown above is for the number of people shown above.
- > The price/day/person of the Package changes if your number of people changes
- > The intial retainer deposit/payment to hold services is NON-REFUNDABLE.
- > Toilets included in FSP. Food packed by-camp in REO's coolers & boxes.
- > The package includes transport of equipment to and from the river and one of the following shuttles:
  - A) Group shuttle from Flagstaff to Lee's Ferry and group shuttle from takeout to Flagstaff
  - B) 4 vehicles shuttled Lee's to Flagstaff and a group shuttle from takeout to Flagstaff
  - C) 4 vehicles shuttled from Lee's to Flagstaff and from Flagstaff to Peach Springs.
- > Rental of 18 foot self-bailing rafts with this Food & Shuttle Package are reduced from \$50 to \$35/day
- > If gasoline prices in Flagstaff are \$2.00/gallon or higher for 87 octane, we will need to add a fuel surcharge. The surcharge will increase \$1.85 for every 1¢ of fuel increase over the \$2.00/gallon base price. For example, if the price is \$2.50/gallon, the surcharge will be \$92.50 (\$1.85 x 50)
- > Payments over \$500.00 billed to a credit card will incur a 2% credit card fee.

PO Box 3493, Flagstaff, AZ, 86003  
 1-800-637-4604

# Trip Leader's Timetable

for

Patsy Verhoeven

(Trip Leader's Name)

Launch Date is: 0/14/06Take Out Date is: 7-1-06Number of Trip Days: 18Take Out Place is: Diamond  
Payer Sp. Creek

March 16 06 is the 90 day deadline

- Menu planner to Canyon REO

April 15 06 is the 60 day deadline

- 50% payment to Canyon REO
- Rafts Configuration form to Canyon REO
- Logistics Questionnaire returned to REO
- Notify REO if any of your vehicles need to be shuttled. We will need to mail materials and receive tagged keys and reservation form in our office prior to your launch
- Club REO Equipment order to Canyon REO
- Reserve Rental Items that may be in short supply: Boats, Katadyne, Ground-to-Air radio, blaster, kitchen items, dry boxes, dry bags, lifejackets

May 15 06 is the 30 day deadline

- Final number of people to Canyon REO
- Final menu revisions to Canyon REO
- Food extras selections to Canyon REO
- Vehicle Reservation form and tagged vehicle keys to REO

June 13 06 is the 1 day deadline

- Final payment due to Canyon REO
- Confirm Motor Delivery date, time, logistics (if applicable)
- Confirm Take-Out place, date, time and logistics

Canyon REO

1 800 637 4604

PO Box 3493 Flagstaff AZ 86003-3493

# LOGISTICS QUESTIONNAIRE

Trip Leader: \_\_\_\_\_

Date to Lee's Ferry: \_\_\_\_\_ Launch Date: \_\_\_\_\_

Your group meets at Canyon REO in Flagstaff or at Lee's Ferry?: \_\_\_\_\_

If you are meeting at REO on the "date to Lee's Ferry" 9 am is the customary meet time  OK  NO\*

If we are meeting you at Lee's Ferry on the "date to Lee's Ferry" 1 pm is the customary meet time  OK  NO\*

\* If you need to adjust the customary meet times please call Canyon REO to advise.

Take Out Date: \_\_\_\_\_ Take Out Place: \_\_\_\_\_

Take Out Time: \_\_\_\_\_ If you have opted for a group shuttle and have vehicles stored at Allguard Storage, we suggest a meet time of 10 am at Diamond Creek so you make it to Allguard before their office closes at 5pm.

### Equipment Questions:

Oar Set-up:  Locks/Stops (allows feathering of oars) on \_\_\_\_\_ # of boats  Locks/Rights on \_\_\_\_\_ # of boats  
 Pins/Clips on \_\_\_\_\_ # of boats Radio/Phone:  Ground>Air Radio OR  Satellite Phone (extra charge)

### Exchanges- Hike In/Out

Any people in or out  Yes or  No # In \_\_\_\_\_ # Out \_\_\_\_\_ Day/Date \_\_\_\_\_  
Any vehicles to shuttle to or from South Rim  Yes or  No If Yes, see Vehicle Shuttle questions below.

Hualapai Land-Crossing Fees  Pay Hualapai directly OR  Pay through REO

If you pay the Hualapai directly you will need to provide a copy of the receipt & permit to our office prior to your launch

### Group Shuttles Needed Prior to Launch:

- From Flagstaff to Lee's Ferry on: \_\_\_\_\_ (date) for \_\_\_\_\_ (#) people
- From \_\_\_\_\_ to \_\_\_\_\_ on: \_\_\_\_\_ (date) for \_\_\_\_\_ (#) people

### Group Shuttles Needed After Take-Out:

- From Take Out to Flagstaff on: \_\_\_\_\_ (date) for \_\_\_\_\_ (#) people
- From \_\_\_\_\_ to \_\_\_\_\_ on: \_\_\_\_\_ (date) for \_\_\_\_\_ (#) people

Any Vehicle Shuttles Needed?  Yes or  No If Yes, Canyon REO will send you the necessary Vehicle Shuttle materials. Please estimate vehicle shuttle needs as follows (they can be fine-tuned at the 20 day deadline):

Vehicle shuttles needed from Lee's Ferry to Flagstaff: \_\_\_\_\_ # vehicles and \_\_\_\_\_ # trailers

Vehicle shuttles needed from Flagstaff to Take-Out: \_\_\_\_\_ # vehicles and \_\_\_\_\_ # trailers

Vehicle shuttles needed to or from the South Rim: \_\_\_\_\_ # vehicles Flag to S. Rim; \_\_\_\_\_ # vehicles S. Rim to Flag

### Vehicle Storage at:

- Allguard Storage at 7831 N. Hwy 89, Flagstaff (928-526-0578) (each vehicle and trailer is charged at \$1.50/day) OR
- My friend's house: Friend's Name, Tel #, Address \_\_\_\_\_

Return this to REO by 60 day deadline: APRIL 15



- ALL DIMENSIONS IN INCHES -

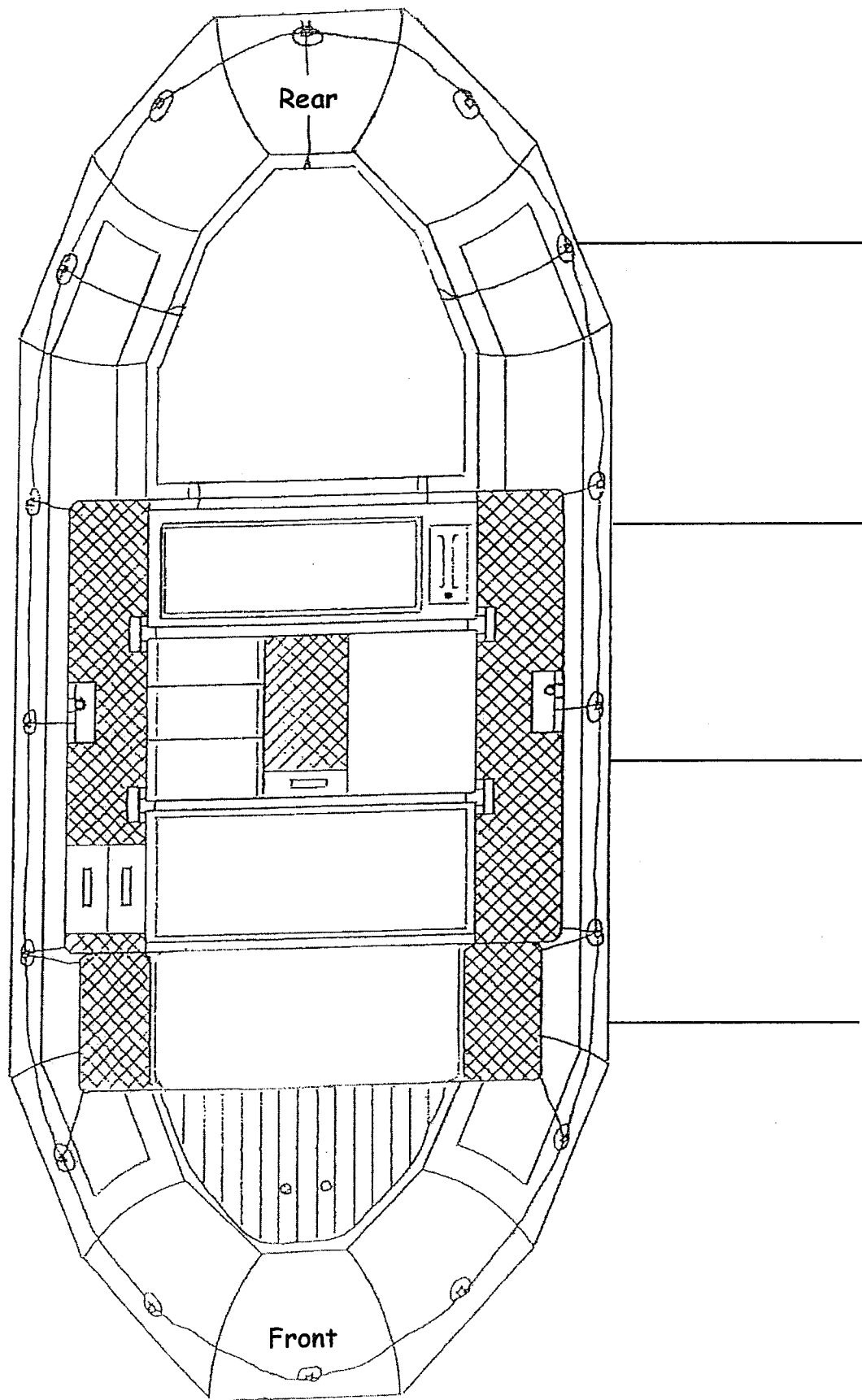
	CONTAINER TYPE	HEIGHT	WIDTH	DEPTH	IN STOCK
COOLERS	178 Qt.	20	43	20.5	
	123 Qt.	18.5	38.5	18.75	
	105 Qt.	17.5	37.5	17.75	
	80 Qt.	15.5	34.25	16.5	
	Coffin Cooler about 230 Qt.	22.5	51.75	22	
AMMO CANS	25 mm	14.625	18.75	10.75	
	20 mm	14.625	18.75	8.375	
	short 50 caliber	7.5	12	6.125	
	medium 50 caliber	13.25	12	6.125	
	tall 50 caliber	16.5	12	6.125	
ALUMINUM BOXES	Bread Box New Style	16	24	15	
	Bread Box Old Style	17.25	23	13	
	Commissary Box	18	26	20	
	Original/New Wide Kitchen	19	48	21	5
	Original Narrow Kitchen	19	48	18	1
	Big White Kitchen Box	21	50.25	22.125	2
	"Weekend" Kitchen box	16.625	40	18	2
	Ol' Funky Kitchen Box	18.25	44.25	18.25	1
NRS Kitchen Box				1	
GROOVER	Jonny Partner Toilet	16	17	12	
	25 mm as Toilet	14.625	18.75	10.75	
	Waterjug, Rubbermaid 6 g.	21.75	13.25	7.125	
CRATE	Crate for Produce etc.	11	19.125	13.125	
	Crate for Produce etc.	11	13.125	13.125	

Trip Leader \_\_\_\_\_

Put in Date \_\_\_\_\_

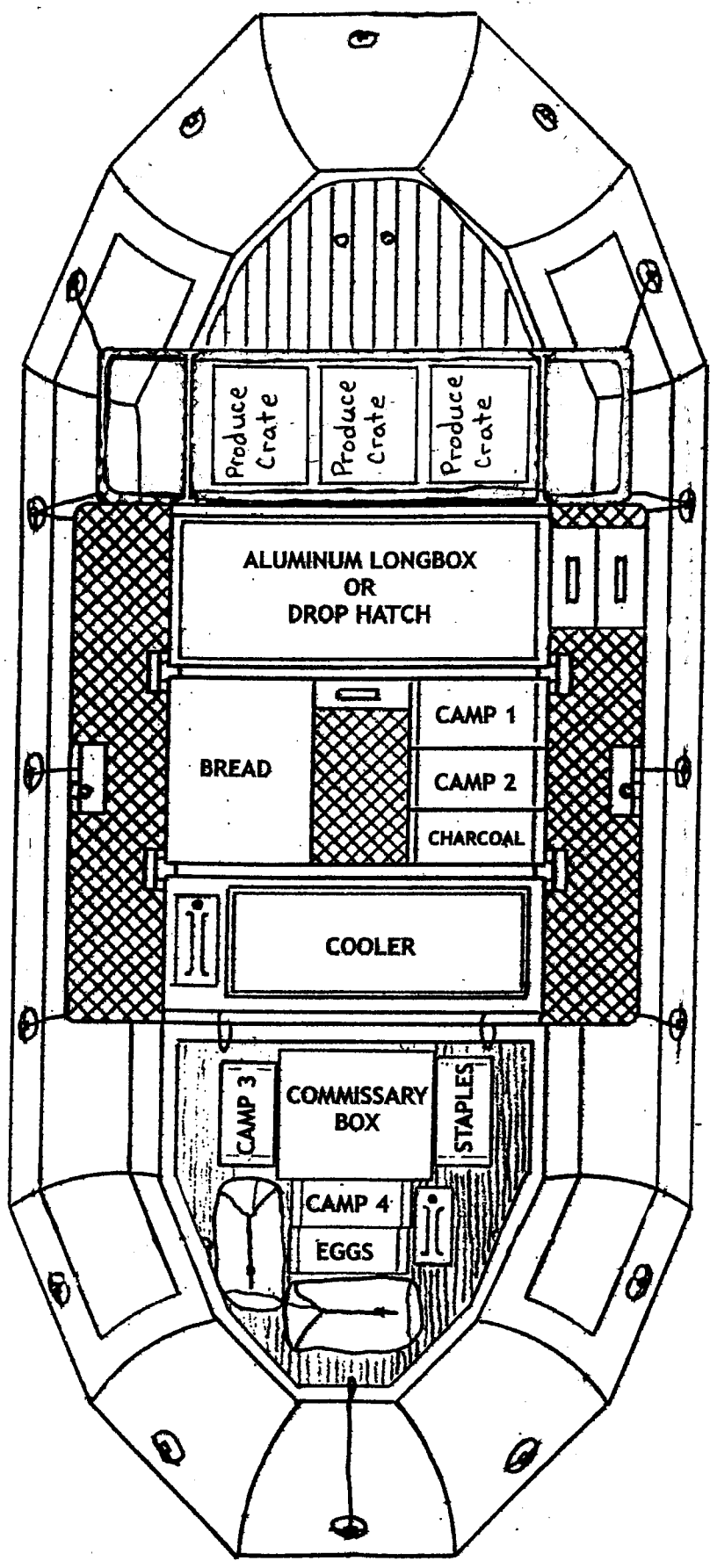
Boat Name \_\_\_\_\_

Captain Name \_\_\_\_\_



Boat Map

# EXAMPLE



# List of Items that are not part of Canyon REO's FSP (Food & Shuttle Package)

## YOU NEED TO SUPPLY THE FOLLOWING

### If you Rent Rafts from REO

A rental raft includes: Diamond plate aluminum frame, cooler as seat, 4 oars, minor repair kit, minor first aid kit, center and rear deck, throw cushion, sufficient cam straps to tie the frame and decks to the raft, bow and stern line. If you are engaging our FSP, we will include a trailer bilge frame and a bag of 30 cam straps.

You need to bring major repair, additional straps, spare lifejacket, throw rope, etc.

### For the Toilets

Toilet paper: 1½ to 2 rolls per day	Hand wash set-up	Rubber gloves for cleaning
Cleanser (e.g. Lysol)	Deodorizer -Clorox 2 (Knockout is no longer available)	
Brush		

### For the Kitchen

Tables	Stove	Water filter or purifier
Tarps	Propane	Drink Gots
Lantern	Dutch Ovens	Water jugs
Spare globe & mantle	Nesting pots	Hand wash set-up
Firepan/grill w/brush & shovel	Nesting skillets	Chickie pails
Charcoal	Griddle	Dish-drying mesh bag
Channel locks	Coffee Pot	Sump screen
	Nesting bowls	
	Cutting boards	

### Prep/Cooking

Kitchen knives	Spoons
Spatulas	Forks
Rubber scraper	Tongs
Cheese slicer	Cheese grater
Can opener	Whisk
Measuring spoons	Measuring cups
Vegetable steamer	Colander
Potato Masher	Veggie peeler
Corkscrew	Basting brush
Clorox dropper	

### Serving

Spoons  
Ladles  
Plates

### Eating

Cups  
Bowls  
Plates  
Utensils

### Disposable Items

Hot pads	Dish soap	Liquid bleach	Sponges
Lighter Fluid	Hand soap	Paper towels	Scrubbers
Matches	Drying towels	Garbage bags	Aluminum foil

The above kitchen items can be rented or purchased from Canyon REO

### Free from Canyon REO with the FSP

Beaver board decks and trailer frames to use on your rafts

# CANYON REO'S MOTOR SERVICE

## MOTOR RENTAL AND DELIVERY TO DIAMOND CREEK

Diamond Creek to South Cove can be a very enjoyable float. It's hard to pass up the beautiful side canyons, exciting waterfalls, and wonderful hikes. However, it can also be the float from hell with head winds and miles of almost no current. Canyon REO is one of the only companies to offer motor service to private river runners.

Here's how Canyon REO's Motor Service works. On the day that you will be passing Diamond Creek, mile 225, Canyon REO will meet you there at 10 am with a motor and transom for your raft. Our warehouse/delivery person will help you get the motor and transom rigged and will demonstrate proper operation. The following items are crucial to returning the motor in good condition and therefore saving you any repair charges:

- The motor must be transported laying on it's side with the throttle stick on the upper side
- The motor must not be used until you reach flat water
- The motor must not be run with the propeller out of the water
- If the motor is not ejecting water it must not be run

Here are some items that you may find helpful:

- Fresh food, drinks and ice can be brought to your group at Diamond Creek.
- Our motors are 4 stroke Hondas. No oil is necessary for fuel.
- Rafts need to be attached side-to-side, frame-to-frame.
- Your flotilla will move at approximately 5 to 6 mph.
- There are lots of sand bars in this stretch along the sides of the river and in lake channels. The wrinkly lines usually mean sand bars approximately 20 ft. in front.
- You will be charged for damages that occur while the motor is in your possession - Please make sure that you understand the correct operation and method of transportation.
- If you do have a problem, please let us know so we can take care of it in a timely manner. The next client would greatly appreciate it. We want and need to maintain our reputation for providing the highest quality equipment on the river.

### The price for Canyon REO's Motor Service

With the Deluxe Outfitting Package	FREE + \$225 delivery fee
With the Food & Shuttle Package (FSP)	\$480* plus tax + \$225 deliv. fee
With a Group Shuttle from Pierce Ferry	\$480* plus tax + \$225 deliv. fee
With 3 or more Vehicle Shuttles to Pierce Ferry	\$480* plus tax + \$225 deliv. fee
Does not meet above criteria	\$680* + \$265 pick up fee + tax

\* A \$1500.00 damage deposit is required on all motor service transactions.

\*The prices above include fuel for the motor.

\*You must pay all Hualapai land crossing fees.

Canyon R.E.O.  
1-800-637-4604  
email: info@canyonreo.com

## Take-Out Procedure

Notes:

Please do not miss the eddy at Diamond Creek!

The Hualapai do not want you at Diamond Creek until 10:00 am.

**Gear must be de-rigged and loaded in the following way**

1. **Frame straps** - all frame straps stay on the frames.
2. **Tie Down straps** - put all straps in a bail bucket or milk crate.
3. **Oar towers** - remove all oar towers from the main frame
4. **Square Boxes and Coolers** - unload directly into the truck.
5. **Decks and tables** - place in truck after boxes and coolers.
6. **Oars** - place all oars in harness on sides of truck.
7. **Frames** - tie to wall of truck.
8. **Rafts** - wash, dry, and roll.
9. **Life Jackets** - place all jackets in the same pile. (Once they are counted by REO, string all together and hang on wall of truck.)
10. **Personal gear** - make sure all personal gear is loaded in truck.
11. **Kayaks** - load last and tie so they will not move around.